

GOOD SHEPHERD  
CATHOLIC PARISH

2301 N STOCKWELL RD • EVANSVILLE, INDIANA 47715-1849  
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February 15, 2024

Dear Good Shepherd Catholic School Family:

Although it is only February, Good Shepherd has already begun the process of preparing for the 2024-2025 school year. As part of this preparation, we are distributing the attached current Tuition Policy and Rate Schedule to all school families.

Good Shepherd Catholic Church strongly supports the mission of Good Shepherd Catholic School. We are very fortunate that so many parishioners give of their time, talent, and treasure. As a result, the parish has been able to provide subsidy support for the school each year. While we continue to monitor all expenses, we do have some items (salaries, medical insurance and utilities for example) that increase annually and must, therefore, be off-set by tuition.

As a Catholic school, we recognize the importance of offering a high quality, faith-based education at a reasonable price. The School Council and administration regularly examine our financial structure in an effort to keep tuition affordable. After a thorough analysis of our current tuition model, we determined that a new K-8 tuition structure will more adequately align with our long-term financial goals to ensure a viable Catholic school for years to come.

For the 2024-2025 school year, K-8 tuition will be assessed on a per student basis, and the multi-child discount will be eliminated. Please see the attached Rate Schedule. It is very important that **ALL** of our school families who are members of the parish are doing their part in giving of their time, talent and treasure. **The definition of an active parishioner is someone who is registered for a sufficient period of time and actively participates in the liturgical and pastoral life of the parish through the generous gifts of time, talent and treasure.**

**Tuition Policy**

Enclosed is the Tuition Policy and Tuition Rate Schedule for the 2024-2025 school year. Please note the Rate Schedule form includes **both** Tuition and Book Fees combined.

Payments this year will be processed with FACTS Management Company. Payments will be automatically deducted from a designated checking or savings account, or automatically charged to a credit or debit card (with 2.95% convenience fee added for credit or debit card payments only) according to your online FACTS profile. In addition to the credit/debit card fee, a frequency fee will be assessed by FACTS as follows:

Monthly Payment Plans	3- or more Payments	\$50 /family/year	Paid by Family
Semi Annual Plans	2 Payments	\$20 /family/year	Paid by Family
Annual Plans	1 Payment	\$0 /family/year	No Cost

We ask that you please complete and sign the attached Tuition Policy form and return it to the school or parish office by **March 22, 2024**. The Tuition Rate schedule is provided for your reference but does not need to be returned.

### **School Choice Scholarships, SGOs and Parish Scholarships**

Please find the attached scholarship application. This application is to be completed if you are applying for the choice scholarship, an SGO or a parish scholarship. Please complete one application for each student and return to Mrs. Girten with a copy of your 2023 1040 tax form. Feel free to reach out to Mrs. Girten at [kgirten@evdio.org](mailto:kgirten@evdio.org) or 812-476-4477 with any questions regarding scholarships.

If Good Shepherd Catholic School were to receive a number of Choice Scholarship applicants that exceeds the possible number of spots that Good Shepherd can successfully accommodate, then Good Shepherd will conduct a random lottery drawing of eligible Choice Scholarship students who meet admission standards for Good Shepherd at a public meeting. If needed, a school choice lottery will be held on April 2, 2024

<b>GOOD SHEPHERD CATHOLIC SCHOOL ADMISSION POLICY</b>
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#### **APPLICATIONS ACCEPTED PRIOR TO MARCH 31:**

1. Good Shepherd active parishioners who have children currently attending Good Shepherd Catholic School.  
**Active parishioners demonstrate a commitment to parish life by weekend Mass attendance and by contribution of time, talent, and financial support.**
2. Good Shepherd active parishioners who want to enroll a child for the first time
3. Parishioners of Catholic parishes who do not have a school, who have children currently attending Good Shepherd School
4. Siblings of Non-Catholic students currently enrolled
5. Little Rams not otherwise falling into the above listed categories
6. Parishioners of Catholic parishes who do not have a school, who are enrolling their first child
7. Parishioners of other Catholic churches whose schools have full enrollments
8. Non-Catholic families

#### **APPLICATIONS ACCEPTED AFTER MARCH 31:**

9. New parishioners moving to Evansville who have joined Good Shepherd Catholic Parish
10. Families new to Evansville who have joined parishes without a school
11. Siblings of Non-Catholics already enrolled
12. Parishioners of other parishes with a school
13. Non-Catholic families

Thank You,  
Good Shepherd Catholic School Council



Good Shepherd Catholic School  
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## 2024-2025 Tuition Rates

### Good Shepherd Catholic Parish Families

The below options combine tuition and book fees **ONLY** over a period beginning the month of July and continuing through June of the following year for Good Shepherd Catholic Church families. These rates are per student. Note, an additional \$100 1:1 device fee for students in grades 3<sup>rd</sup> to 8<sup>th</sup> will be assessed. **The PTO fee of \$ 15 per family will be invoiced separately on FACTS as an incidental charge. The PTO fee will be an annual charge and due by August 16, 2024.**

- Option #1: Monthly rate (x12) = \$522.92 (drafting on July 6 or July 20)
- Option #2: Semi-Monthly rate (x24) = \$261.46 (drafting on July 6 and July 20)
- Option #3: Annual prepaid rate (x1) = \$6,275.00 (payment by July 20)
- Option #4: Monthly rate (x10) = \$627.50 (drafting on July 6 or July 20)

### Non-Catholic Families

The below options combine tuition and book fees **ONLY** over a period beginning the month of July and continuing through June of the following year. These rates are per student. Note, an additional **\$15 PTO fee per family and \$ 100 1:1 device fees for students in grades 3<sup>rd</sup> to 8<sup>th</sup>** will be assessed.

- Option #1: Monthly rate (x12) = \$660.42 (drafting on July 6 or July 20)
- Option #2: Semi-Monthly rate (x24) = \$330.21 (drafting on July 6 and July 20)
- Option #3: Annual prepaid rate (x1) = \$7,925.00 (payment by July 20)
- Option #4: Monthly rate (x10) = \$792.50 (drafting on July 6 or July 20)

### Catholic Families (Non Good Shepherd Catholic Church)

The tuition will follow the same schedule as the Good Shepherd Catholic Church family tuition above. A separate parish assessment will apply with the tuition, as agreed upon between Good Shepherd and your home parish. If your home parish fails to pay the assessment, the family will have the assessment obligation in addition to the stated tuition above.

First Child Assessment: \$525

Additional Children: \$1,550/child

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## POLICY STATEMENT

Understanding the requirements of tuition is the responsibility of each Good Shepherd Catholic School family. Tuition shortcomings may hamper the operations of Good Shepherd Catholic School and impact the overall parish.

It is the sincere hope of Good Shepherd that no student will be affected due to non-compliance with tuition responsibility. However, if a school family fails to adhere to this policy, actions may be taken, up to and including dismissal of student(s).

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## PAYMENT PROCEDURES

### FACTS Tuition Payment Plan

1. **Payment Dates:** You may choose either the 5<sup>th</sup> or 20<sup>th</sup> of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of credit cards.

#### Payment Plans Offered through FACTS are:

Annual: **(1) Payment:** Total tuition due in full on July 19, 2024.

Monthly: **(10) Automatic Monthly Payments:** Tuition payments are made over a 10-month period with payments starting July 2024 and ending April 2025. Payments can be made on either the 5<sup>th</sup> or 20<sup>th</sup> of the month.

Monthly: **(12) Automatic Monthly Payments:** Tuition payments are made over a 12-month period with payments starting July 2024 and ending June 2025. Payments can be made on either the 5<sup>th</sup> or 20<sup>th</sup> of the month.

Semi-Monthly: **(24) Automatic Semi-Monthly Payments:** Tuition payments are made over a 12-month period with payments starting July 2024 and ending June 2025. Payments must be made on both the 5<sup>th</sup> and 20<sup>th</sup> of the month.

2. **Enrolling in FACTS:** **New families** will receive an email invite from FACTS with information necessary to enroll. Included in the invite will be the website you will need to access. **Families currently enrolled** are automatically re enrolled with **same** payment options as the previous year. If families want to **change payment options**, log on to your FACTS account and make the changes.
3. **Convenience & Security:** Along with multiple payment plan options, your payments are processed securely through a bank to bank transaction.
4. **Online Account:** You may check your account balance, payment history, and make payments online from the convenience of your home or mobile device at any time.

### ALTERNATE PAYMENT SCHEDULE

If for some reason FACTS payment plans creates a hardship in regard to the frequency/timing of payment, school families must complete an *Alternate Payment Schedule* Form. Contact the Parish Office to receive form.

*Alternate Payment Schedule* forms must be submitted and approved by **March 22, 2024** to ensure no delay in enrollment.

Parish leadership will examine the *Alternate Payment Schedule* form. The school family may be contacted to clarify information. An alternate payment schedule decision will be based on, but not limited to, the following variables:

- Reason for the request
- Past history of payments to Good Shepherd

The school family will be contacted upon a decision. This request must be made each school year if needed.

### FINANCIAL RELIEF

For those school families that cannot afford the tuition rate, Good Shepherd will utilize FACTS Grant & Aid Assessment to analyze individual family financial situations to determine each family's relief need. The Tuition Assistance Committee will serve to determine tuition rates based on relief need, hardship situations, and any additional school family appeals. Please contact Mrs. Girten at [kgirten@evdio.org](mailto:kgirten@evdio.org) or 812-476-4477 for more information.

### POLICY COMPLIANCE

#### Variances

Good Shepherd asks each school family to be proactive and to request a variance meeting with the Tuition Assistance Committee as timely as possible if their financial responsibility cannot be met at any time. If a variance is granted, the Tuition Assistance Committee will communicate any changes to the Parish Office. If a variance is not granted, the terms in the Tuition Agreement and this Tuition Policy will remain in force.

#### Compliance/Commitment

Must sign a Tuition Policy acknowledging the understanding of Tuition Policy. Note the following:

- Registration for the new school year will not be processed until all outstanding tuition balances, required book fees, NSF fees, as well as all other fees (lunch, GAP, Little Rams, etc.) from the previous school year are paid in full.
- Failure to pay any outstanding tuition balance and fees from the 1<sup>st</sup> semester, including NSF fees, by December 31 will indicate voluntary withdrawal/dismissal for the 2<sup>nd</sup> semester of the school year.

**Withdrawn/Dismissed Student**

If a student is withdrawn or dismissed during the school year, tuition due-to-date, required book fees, NSF fees, as well as all other fees (lunch, GAP, Little Rams, etc.) must be paid in full. The full year's tuition will be prorated based on the student's last enrolled school day using a 180-day school year calendar.

If a positive balance remains, Good Shepherd will process a refund.

I have read, accept, and understand the above Tuition Policy for Good Shepherd Catholic School's 2023-2024 school year.

\_\_\_\_\_  
Printed Name: Parent/guardian

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Printed Name: Parent/guardian

\_\_\_\_\_  
Signature & Date